



Human and Institutional Capacity (Labor) Inventory

1. Population in Area

- a. Number: _____ Trends: _____
- b. Age structure (number)
 - Under 20: _____ Trends: _____
 - 20-30: _____ Trends: _____
 - 31-50: _____ Trends: _____
 - 51-65: _____ Trends: _____

2. Labor Force

- a. Total civilian labor force Trends: _____
- b. Unemployment number Trends: _____
- c. Type of employment

	Number	Average hourly wage earnings
Agriculture:	_____	_____
Mining:	_____	_____
Construction:	_____	_____
Manufacturing:	_____	_____
Timber:	_____	_____
Transportation:	_____	_____
Trade:	_____	_____
Finance/Insurance/Real Estate:	_____	_____
Services:	_____	_____
Government:	_____	_____
- d. Local Education Levels:
 - % completed primary school: _____
 - % completed secondary school: _____
 - % completed 1st university degree: _____
 - % completed Master's degree: _____
 - % completed PhD: _____
 - Number received specific training in tourism industry: _____

Tourism Service Positions (use tourism services surveys)

Owners/Managers: _____

Employees: _____

3. Are there any discernable trends in the economy? Are people moving in or out of the area? Any particular type or group? Do the younger people stay in the area or leave? Once educated, does the labor force move away?



Tourism Labor Demand

1. Labor Force Availability

- a. Does the current labor force meet the tourism demand?

- b. Is the available labor force increasing or decreasing?

- c. What are the main factors causing the trend?

- d. Is there or will there be increased demand for labor from any other industries?

- e. Are the skills required to work in these other industries transferable to the tourism industry?

2. Tourism Demand for Labor

- f. Is there or will there be increased demand for labor from the tourism industry? Why?

- g. What are the specific needs for labor within the tourism industry?

- h. What key challenges or opportunities exist within the current or future tourism labor force?